

TEAM STAFF NOT SHOWING ON LEAGUE WEBSITE

MAKE SURE YOU'VE ADDED TEAM STAFF TO ALL TEAMS

ADD TEAM STAFF BY CLICKING THE **GREEN ADD NEW TEAM STAFF** BUTTON

1 - 0 of 0 Volunteers - Regular Registration - Summer 2019

Bedford U9 A Girls

ADD TEAM STAFF

#	Role	Coaching License	Name	UUID	Email	Phone
1.	Coach		Foster, Bill			
2.	Assistant Coach		Dickson, Lindsay	703-003203-09		

Team Roster

#	Participant Name	Reg Num...	External Team...	Uniform Num...	UUID	Participant Gend...	Participant D...	Participant Proof of Bir...	Registrati
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ENSURE ALL TEAM STAFF HAVE A ROLE (COACH/ MANAGER/ ETC)

1 - 11 of 11 Participants - Regular Registration - Summer 2019

Bedford U9 A Girls

ENSURE ALL TEAM STAFF HAVE A ROLE

Create New Team Staff

Personal Information

First Name Last Name

Phone Email

Role

Coaching License

Save Cancel

4.	Sullivan, Amelia	301							FEMALE
5.	Dickson, Carlie	306							FEMALE

GO TO REGISTRATION MANAGEMENT > CLICK ON THE TEAM THAT IS HAVING ISSUES> PRESS THE **ORANGE** VOLUNTEER REGISTRATION TAB

RosterPro® Registration | New Notification | Participant Registrations | **Volunteer Registrations** | Exit Registration Management Mode

ACTIVE INACTIVE Search ... Filter Help Print Export Configure Table Edit

#	Participant Name	Reg Num...	Group Name	Team Name	External Team ...	Uniform Num...	UUID	Participant Gend...	Participant D...	Participant Proof of Bir...	Registration Date
1.		6	Girls > U9 Competitive Program	Bedford U9 A Girls				FEMALE		NO	03/07/2019
2.		86	Girls > U9 Competitive Program	Bedford U9 A Girls				FEMALE		NO	03/11/2019
3.		173	Girls > U9 Competitive Program	Bedford U9 A Girls				FEMALE		NO	03/21/2019
4.	Sullivan, Amelia	301	Girls > U9 Competitive Program	Bedford U9 A Girls			705-003285-56	FEMALE		NO	03/31/2019

Page 1 of 1 | 1 - 11 of 11 Participants - Regular Registration - Summer 2019

SEASON STRUCTURE TEAMS Help Bedford U9 A Girls Help Update Team to TeamNet™ Manage Team Documents Add a new Team Staff

Team Staff

#	Role	Coaching License	Name	UUID	Email	Phone
1.	Coach		Foster, Bill			
2.	Assistant Coach		Dickson, Lindsay			

Team Roster

#	Participant Name	Reg Num...	External Team ...	Uniform Num...	UUID	Participant Gend...	Participant D...	Participant Proof of Bir...	Registrati
1.	Foster, Willa	6						NO	03/07/2019
2.	MacLean, MALLORY	86						NO	03/11/2019
3.	Sanderson, Olivia	173						NO	03/21/2019
4.	Sullivan, Amelia	301						NO	03/31/2019

VIEW REGISTRATION STATUS – IF PENDING REVIEW – CLICK THE BLUE EDIT BUTTON (TOP RIGHT HAND CORNER)

RosterPro® Registration | New Notification | Participant Registrations | **Volunteer Registrations** | Exit Registration Management Mode

PENDING Search ... Filter Help Print Export Configure Table Edit

Volunteer Name	Reg Num...	Volunteer Gender	Volunteer DOB	Volunteer Proof of Bir...	UUID	Assoc'd Participant Na...	Registration Date	Registration Stat...	Risk MGMT	Volunteer Email	Volunteer Pho...
Foster, Bill	29	MALE		NO	709-003229-13			PENDING REVIEW	Not Enabled	bill.foster@me.com	
Dickson, Lindsay	307	FEMALE	02/17/1991	NO	703-003285-89	DICKSON, CARLIE	03/11/2019	PENDING REVIEW	Not Enabled	lindsay.dickson@nshealth.ca	

Page 1 of 1 | 1 - 2 of 2 Volunteers - Regular Registration - Summer 2019

SEASON STRUCTURE TEAMS Help Bedford U9 A Girls Help Update Team to TeamNet™ Manage Team Documents Add a new Team Staff

Team Staff

#	Role	Coaching License	Name	UUID	Email	Phone
1.	Coach		Foster, Bill			
2.	Assistant Coach		Dickson, Lindsay			

Team Roster

#	Participant Name	Reg Num...	External Team ...	Uniform Num...	UUID	Participant Gend...	Participant D...	Participant Proof of Bir...	Registrati
1.	Foster, Willa	6						NO	03/07/2019
2.	MacLean, MALLORY	86						NO	03/11/2019

USE DROP DOWN MENU TO SWITCH TEAM STAFF STATUS FROM PENDING REVIEW TO APPROVED

RosterPro® Registration | New Notification | Participant Registrations | **Volunteer Registrations** | Exit Registration Management Mode

Search ... Edit mode enabled Help Save Cancel

Volunteer Name	Reg Num...	Volunteer Gender	Volunteer DOB	Volunteer Proof of Bir...	UUID	Assoc'd Participant Na...	Registration Date	Registration Status	Risk MGMT	Volunteer Email	Volunteer Pho...
Foster, Bill	29	MALE		NO	709-003229-13	Foster, Willa		APPROVED	Not Enabled	bill.foster@me.com	(905) 334-
Dickson, Lindsay	307	FEMALE	02/17/1991	NO	703-003285-89	Dickson, Carlie	03/11/2019	PENDING REVIEW	Not Enabled	lindsay.dickson@nshealth.ca	(902)835-8

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SEASON STRUCTURE TEAMS Help Bedford U9 A Girls Help Update Team to TeamNet™ Manage Team Documents Add a new Team Staff

Team Staff

#	Role	Coaching License	Name	UUID	Email	Phone
1.	Coach		Foster, Bill			
2.	Assistant Coach		Dickson, Lindsay			

Team Roster

#	Participant Name	Reg Num...	External Team ...	Uniform Num...	UUID	Participant Gend...	Participant D...	Participant Proof of Bir...	Registrati
1.	Foster, Willa	6						NO	03/07/2019
2.	MacLean, MALLORY	86						NO	03/11/2019

Switch from pending review to approved

PRESS **SAVE**

RosterPro® Registration 1 New Notification Participant Registrations **Volunteer Registrations** Exit Registration Management Mode

Search ... Edit mode enabled Help **Save** Cancel

# Volunteer Name	# Reg Num...	Volunteer Gender	# Volunteer DOB	# Volunteer Proof of Bir...	# UUID	# Assoc'd Participant Na...	# Registration Date	# Registration Status	# Risk MGMT	# Volunteer Email	# Volunte
Foster, Bill	29	LE						APPROVED	Not Enabled	bill.foster@nshealth.ca	(905) 334
Dickson, Lindsay	307	MALE	02/17/1981	NO	705-003229-33	DICKSON, LINDSAY	03/21/2019	APPROVED	Not Enabled	lindsay.dickson@nshealth.ca	(902)835-

Page 1 of 1 1 - 2 of 2 Volunteers - Regular Registration - Summer 2019

SEASON STRUCTURE TEAMS Help Bedford U9 A Girls Help Update Team to TeamNet™ Manage Team Documents

To manage Teams, please click on any Seasonal Grouping.

Team Staff Add a new Team Staff

#	Role	# Coaching License	# Name	# UUID	# Email	# Phone
1.	Coach		Foster, Bill			
2.	Assistant Coach		Dickson, Lindsay			

Team Roster Configure Table Edit

#	# Participant Name	# Reg Num...	# External Team ...	# Uniform Numb...	# UUID	# Participant Gend...	# Participant D...	# Participant Proof of Bir...	# Registra
1.	Foster, Willa	6			705-003229-33	FEMALE	07/04/2010	NO	03/07/20